Mr. William Humphries

35 Decatur Rd

Atlanta, GA 32548

RELOCATION OF STORE

Dear Mr. Humphries

This letter has been drafted to make you aware of the fact that the office for the VXT Sports Goods Manufacturers has been shifted to a new location. You have been one of the oldest clients which the firm has had and when the firm is on the verge of a makeover we express our gratitude in dveloping these prosperous years together. The office has been relocated behind the Dockyard Lane and hence, it is obvious that all the operations shall now be executed from this new relocated office of VXT Sports Goods Manufacturers.

I would also like to take this opportunity to announce the start of the trial methodology at this new relocated office. Here, a separate segment has been dedicated to the trial of the sports goods where the dealers will be allowed to test their product choice and then order as per the feasibility and as per their choice.

Yours faithfully,

Tamara Jones-Whitely